



PROXY AUTHORIZATION DOCUMENT  
COLLECTION IN BOUTIQUE

Dear Client,

please complete the following document with your personal information, along with that of the proxy which you have nominated to collect your order from one of our ROGER VIVIER Boutiques. The person that you have nominated to collect the order (PROXY) must present the following to the Boutique:

- the form as below, which must be completed in full
- a copy of the Authorizer's ID (AUTHORIZER)
- the proxy's own, valid ID
- the delivery confirmation email (printed or digital version)

AUTHORIZER

Title/Name of undersigned

Place of Birth

D.O.B.

resident in (town)

District

Street address

Identity document/type

N°

AUTHORIZES

PROXY

Title/Name of undersigned

Place of Birth

D.O.B.

resident in (town)

District

Street address

Identity document/type

N°

to collect Order N°

from the following ROGER VIVIER Boutique

and for the opening of this package in the presence of a Sales Assistant at the Boutique.

A copy of the Authorizer's ID and the Proxy's ID is further attached to this document, which is to be viewed by ROGER VIVIER Boutique staff. By signing the following authorization document, you confirm to have read and understood the contents of the Privacy Policy, as attached below.

Place and Date

Authorizer Signature

Proxy Signature

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# Privacy Policy

The protection of your personal data is really important to the Tod's Group, it's for this reason that we pay strict attention to the collection and management of personal data that we are provided with by adopting specific measures which guarantee protection, privacy and integrity.

## 1. Data Controller

The Data Controller is Tod's S.p.A. with legal headquarters in Via Filippo Della Valle n.1, 63811 Sant'Elpidio a Mare (FM), Italy.

## 2. Processing Purpose and Legality

The processing of the personal information that you supply us with, as an authorizer or a proxy, is necessary for the collection of items that have been purchased on our e-commerce site, from a TOD'S Group Boutique. Your personal information will be processed for pre-contract purchases, as made by you, and for the management of contractual obligations, therefore, any eventual refusal to supply us with this information will result in us being unable to allow the proxy, as authorized by the client, to collect any product(s) from the Boutique.

## 3. Communication and dissemination of personal information

Your personal information will not be disseminated; it may be communicated to other entities under the TOD'S Group or to third parties, solely for the described purposes and in conformity with applicable legislation for the protection of personal data.

## 4. Processing Procedure and Storage

Data processing will be carried out using telematic, paper and IT services; which will be handled fairly, legally, transparently and with respect for your rights and privacy. Data will be processed in a manner that is safe from access by unauthorized parties and any eventual loss or damage from unfair processing methods. Your personal data will be strictly processed for the period necessary to complete any activities related to the collection of that personal information, excluding legal obligations which constrain us to store this information for an extended period of time. We also

reserve the right to extend this storage period in order to represent and defend ourselves, also in a court of law, as is our right to do so; in any case, this extended storage period will not exceed the time needed to complete those described activities.

## 5. Client Rights

We'd like to remind you that, with reference to processing purposes, you may request to:

- i. access your personal information and the following information; processing purposes; categories of processed information; recipient or category of recipient to which the information may be communicated; where possible, the storage period duration; the application of, or the processes related to automated decision making and customer profiling;
- ii. obtain the modification of incorrect personal information which concern you and/or the cancellation of your personal information in general, without undue delay;
- iii. obtain processing limitations;
- iv. oppose, wholly or partly, for legitimate reasons, the processing of personal information, which regards you, albeit, relevant to processing purposes;
- v. request the portability of the data that you have supplied, which should be received in; a structured format, commonly used and readable by an automated device, also to transmit that data to another controller, without any such impediment;
- vi. file a complaint to the Supervisory Authority for the Protection of Personal Data.

Such rights may be exercised by simply sending an email to our Data Protection Officer (DPO), at the following email address: [dataprivacyofficer@todsgroup.com](mailto:dataprivacyofficer@todsgroup.com)